

Patient Collection Notice

Effective from: Friday 29 May 2026

At Adelaide Knee Clinic ("AKC", "we", "our"), we are committed to protecting your privacy and handling your personal information responsibly.

This notice explains how we collect, receive, use, store and disclose your personal information and health information.

WHY YOU ARE RECEIVING THIS NOTICE

You are receiving this notice because:

- you are an existing patient whose clinical records may transfer to Adelaide Knee Clinic from a previous practice; and/or
- you are receiving care from Dr Matthew Liptak and associated clinical teams through Adelaide Knee Clinic.

Where records are transferred to AKC, your information may not have been collected directly from you.

WHO WE ARE

Adelaide Knee Clinic
Level 5, 204 Greenhill Road
Eastwood SA 5063

Phone: 08 7077 0105
Email: reception@akc.net.au
Website: www.akc.net.au

WHAT INFORMATION WE MAY COLLECT

The information we hold may include:

Personal information

- name
- date of birth
- address
- contact details
- Medicare and health fund details
- emergency contact details

HEALTH INFORMATION

- referral information
- consultation notes
- clinical correspondence
- imaging and pathology results
- treatment and procedure information
- rehabilitation information
- outcome measures and patient-reported information

WHERE YOUR INFORMATION COMES FROM

Your information may be collected from:

- you directly
- referring doctors and healthcare providers
- previous practice records transferred to AKC
- hospitals and healthcare facilities
- diagnostic providers
- rehabilitation providers
- authorised family members or representatives

WHY WE COLLECT AND USE YOUR INFORMATION

We collect and use your information to:

- provide medical assessment and treatment
- coordinate your healthcare
- communicate with you
- arrange investigations and procedures
- manage appointments and billing
- comply with legal and regulatory obligations
- maintain clinical records
- improve quality and continuity of care

Where appropriate, de-identified information may be used for:

- service improvement
- audit activities
- research and outcome evaluation

You will not be identified in these activities unless required by law or separately agreed.

WHO WE MAY DISCLOSE INFORMATION TO

Your information may be shared where appropriate with:

- your GP
- referring practitioners
- hospitals and healthcare providers
- physiotherapists and allied health providers
- pathology and imaging providers
- insurers and compensation agencies
- secure technology and practice service providers

Information is only disclosed where necessary to support your care or where required by law.

WHAT HAPPENS IF WE DO NOT HOLD YOUR INFORMATION

If we are unable to collect or maintain appropriate clinical information, we may not be able to:

- provide ongoing treatment
- communicate effectively with your healthcare team
- safely coordinate your care

YOUR RIGHTS

You may request to:

- access your records
- correct inaccurate information
- ask questions about how your information is used
- make a privacy complaint

Requests can be made using the contact details above.

OVERSEAS DISCLOSURE

AKC generally aims to store information within Australia.

Where technology providers are used, information may occasionally be processed through secure systems located outside Australia in accordance with applicable privacy requirements.

PRIVACY POLICY

Our full Privacy Policy is available at:
<https://drmatthewliptak.com.au/privacy-policy/>

QUESTIONS

If you have any questions regarding your records or privacy, please contact Adelaide Knee Clinic.

Thank you for allowing us to continue supporting your care.

Dr Matthew Liptak
Adelaide Knee Clinic